

3. Apps



Apps are one of the core features of the iPad and iPhone. What is new in *iOS 10* is the increased role of widgets, handy apps that give you quick access to information. In this chapter, you will learn more about these widgets, where you can find them and how to add or remove them.

Some of the standard apps, such as *Stocks* or *Weather*, can be hidden in *iOS 10*, so you have more space on the screen for the apps you use regularly. In previous versions, this was not possible.

Safari, Apple's standard browsing app, lets you surf the Internet. You can browse multiple websites using various tabs and access your favorite websites easily. The *Maps* app will get you even more quickly to your destination. Planning your route is much improved with the brighter colors and crisper text in the *iOS 10* version of the app.

In the *App Store* you can download new apps. To work simultaneously in multiple applications, the features *Split View* and *Slide Over* come in handy.

You can switch on voice assistant *Siri* to help you answer questions, and *Spotlight* helps you to locate information quickly on your iPad or iPhone, or on the Internet and Wikipedia. For syncing and storing important information online, you can use *iCloud*, Apple's storage service.

In this chapter you learn how to:

- open and use widgets;
- add, sort and delete widgets;
- delete (standard) apps;
- surf with *Safari*;
- open new tabs;
- add a website to your list of favorites;
- search for locations and plan your route with the *Maps* app;
- download apps in the *App Store*;
- switch between apps;
- use *Split View* and *Slide Over*;
- sort apps and save them in folders;
- work with *Siri* and *Spotlight*;
- turn on *iCloud*.

3.1 Widgets

Widgets are tools for getting access to information quickly without the need of opening an app. In *iOS 10* the widgets are prominent in the *Notification Center*. You can use the standard widgets, but also add additional widgets. Widgets that you do not use (anymore), you can remove.

By default, there are a number of widgets that can be seen in the *Notification Center*. The iPad and iPhone do not show the same widgets. In total there are eighteen different widgets available. To open the default widgets:

 **Unlock your iPad or iPhone with Touch ID or a passcode**

 **Swipe from left to right over the screen**



HELP! I do not see the Notification Center.

If you do not see the *Notification Center*, but only a list of apps, then you are probably viewing one of the other pages of the home screen. If necessary, swipe from left to right over the screen. You will automatically arrive at the first page, and if you swipe again, you will see the *Notification Center*.

You see a number of standard widgets vertically in a row:

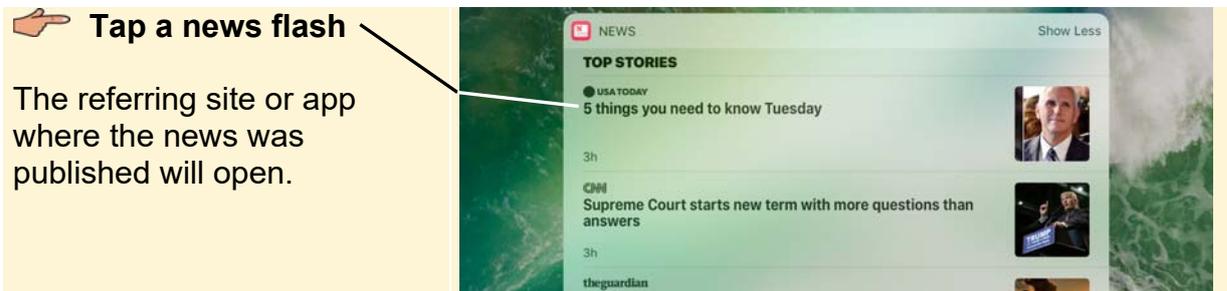
By **CALENDAR** you see notifications about appointments:

REMINDERS help you to remember your appointments:

SIRI APP SUGGESTIONS are tips for frequently used apps:

NEWS is the location where you can find the latest news flashes:

You can open the widgets and view the content. For example, take a closer look at the  NEWS widget:



To return to the widgets:



These widgets are still available:

<i>Activity</i>	People with an Apple Watch can see here how active they are.
<i>Favorites</i>	A list of favorite contacts. Convenient way to quickly call them or send a message.
<i>Mail</i>	With this widget you can quickly open the messages from your favorite contacts.
<i>Maps Destinations</i>	Shows traffic information about your frequently used routes or about the appointments in your calendar.
<i>Maps Nearby</i>	A map with locations in your vicinity. The map changes during different moments in the day.
<i>Maps Transit</i>	Public transport information. Not available in all countries.
<i>Music</i>	A list of recently created playlists.
<i>Notes</i>	Open your recently created notes.
<i>Tips</i>	Tips for using <i>iOS 10</i> .

To close the list of widgets:



3.2 Adding Widgets

By default, a number of widgets are already shown in the *Notification Center*. You can add widgets to the list yourself:

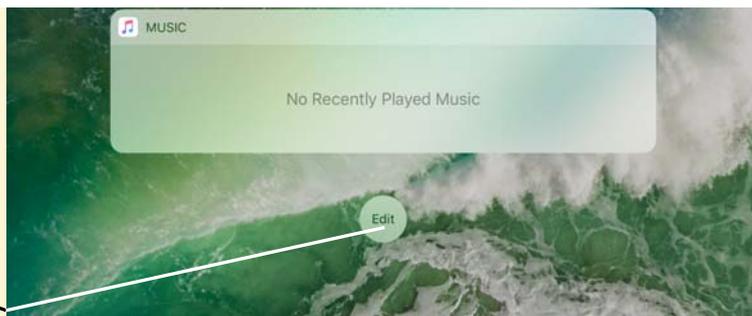
 **Unlock your device with Touch ID or passcode**

 **Swipe from the left to the right**

 **Drag up from the bottom of the screen**



 **Tap**



In the menu that appears, widgets that are shown will have a  button next to their name. The notification about 'left column' and 'right column' you can ignore. The other available widgets are below these ones. To add a widget:

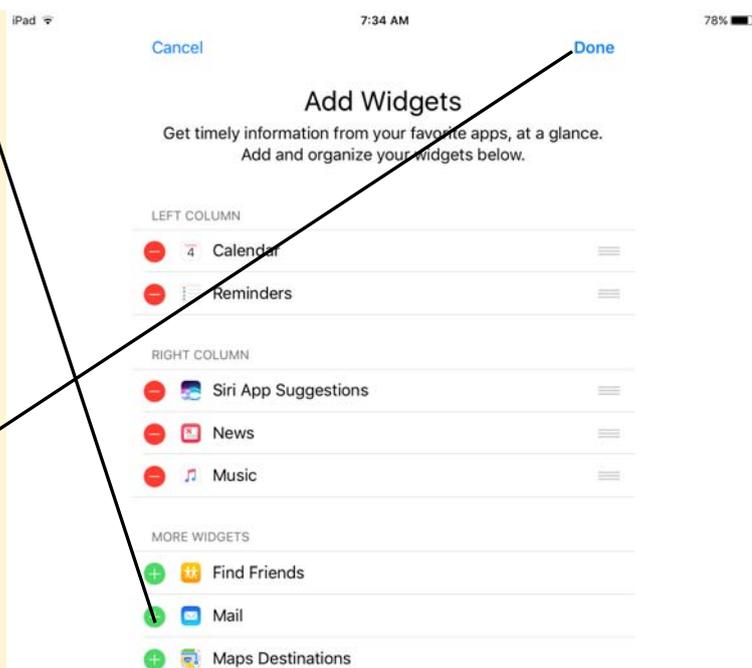
 **Tap**



The widget is immediately added to the list.

Repeat this for other widgets, if you want. When you are done:

 **Tap Done**



The widget(s) are now inserted in the *Notification Center* at the bottom of the list.